Employee No…………………….

**Rent Receipt**

(All details are mandatory)

Received from MR/Ms......………………………….......………............................... (Employee name) a rent of Rs.………..../- (Per month)…………………………………………………………………...

………………………………………………………………………………………. (Amount in words)

For the House No

……………………………….................…………………………..................................………………

...........…………………………………....................................………………………………………

…………….…………………………………………………………………….. (Address of employee)

for the month of ……………..…………………………....... (Month and year).

he/she is residing in this house since ……….…………………………………... (Month and year)

|  |  |
| --- | --- |
| **Other Details** |  |
| Name of the owner |  |
| Address of the owner |  |
| Contact details of the owner |  |
| **Date :**  **Place :** | **(Owners signature)** |

**Declaration by the employee:**

I…………………………………….. do hereby declare that what is stated above is true to the best of

my knowledge and belief.

**Employee’s signature:**